

## Project Manager

**GlobeStar Systems** is a leader in integrated clinical communication. Our cornerstone product, Connexall<sup>®</sup>, is an award-winning Enterprise grade IoT platform, purpose built for the healthcare industry. Connexall<sup>®</sup> is a sophisticated and customizable end-to-end integration and communication platform that helps its customers improve clinical workflow, reduce alarm fatigue, and drive better patient and staff outcomes.

### **Job Title: Project Manager**

Type: Full-time  
Start Date: Immediate  
Location: Hybrid, General Toronto Area (GTA), Ontario  
Remote, USA

### **Job Description**

Reporting to the Team Lead of Project Management Office (PMO), the Project Manager will be required to have strong skills in developing, executing and monitoring internal and external customer engagement projects while leading the assigned project resources to successful project outcomes

### **Primary Responsibilities**

- Review approved project scope contracts and determine timelines, key milestone deliverables, and resource needs.
- Identify project risks, stakeholder engagement requirements and communication plan.
- Accept responsibility for assigning project resources and tracking project progress.
- Monitor actual spending as compared to the planned budget including travel expenses, resource time allocations, project support and customer training.
- Develop a strong communication engagement plan with all stakeholders to ensure maximum performance, reporting regularly on project progress and scope challenges.
- Take ownership of all project-related activities including monitoring progress, project tasks, timelines, escalations, reallocating of resources and updates to project team and external stakeholders.
- Adhere to the executed project Statement of Work (SOW) and create project related documentation as outlined in the Connexall "International Standardization Organization" (ISO) instructions.
- Adhere to project change control processes to meet project outcomes.
- Track project deliverables and identify roadblocks, reporting on any project delays.
- Work with other departments such as SDE, Sales, Clinal and Technical Support on

identifying and ensuring product design or any other issues are addressed, and corrective action(s) is taken, ensuring customer satisfaction.

- Manage and schedule customer training activities remotely and/or onsite.
- Implement the Connexall solution Suite from concept to completion by providing overall project leadership.
- Assist on Project Implementations when required: actively follow through with customers and vendors to implement software.
- Assist with coordinating customers and vendors system installations, setup, customer configurations and testing.
- Other duties as required.

### **Qualifications**

- Bachelor's degree in computer science, Information Technology or related field.
- PMP Certification required.
- Two to Three years of project management experience.
- Experience in delivering Healthcare technologies and software platforms.
- Knowledge of project management tools such as MS Project or Project Accelerator.
- Experience working with Connexall solutions in the healthcare setting considered an asset.
- Ability to effectively prioritize and execute tasks under pressure.
- Strong communication skills, both verbal and written.
- Strong interpersonal skills with a focus on customer satisfaction
- Ability to interact with customers, Account Executives, Clinical Solutions Specialists, and Solutions Delivery Engineers to define the scope and content of assigned projects.
- Able to clearly communicate the overall project scope to both technical and non-technical audiences.
- Able to travel to client sites, including local, national, and international locations (up to 30%).

### **Benefits:**

- Competitive annual salary.
- A rich benefits package, including medical, dental, life, long-term disability insurance.
- 401k matching.
- Vacation.